



Greetings Volunteers, from Scott Brooks, Volunteer Hours Census Chair,
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It's that time of year to submit our volunteer hours for the 2019 census. We are using the same on-line form that was well-received last year. The annual submission of our hours is **very important**. It documents to NYS public land managers, the North Country Trail Association, the National Park Service, and our financial auditors, the volunteer time and effort we have put forth to maintain a foot trail across New York State. **Thank you** in advance for submitting your volunteer hours by **January 19, 2019** using the census form that can be accessed on the FLTC website at: **Home>Members>Volunteer Trail Workers** or at the following address:

Entries on the Form:

- **First Name, Last Name, E-mail address** and **Organization** (with a drop down menu listing various Clubs, Troops, etc.)
- **Position** (with a drop down menu listing various roles such as Sponsor, Club Chair, Reg. Coord., FLT Board, FLT Officer, Alley-Cat, TMT, Other, etc.)
- **Map** (with a drop down menu listing individual maps for Sponsors, groups of maps for Clubs and Reg. Coord's. and an FLT System-wide entry for others)
- **Hours** - five categories, each to include both travel time and work time spent on both private land and public land:
 1. **Trail Work** - maintenance and construction
 2. **Administration (Admin)** - meetings, office work, writing, editing, accounting, etc.
 3. **Interpretation and Outreach (Interp)** - promotion, education, brochure development, leading hikes, etc.
 4. **General Resource Work (GRW)** - GIS/GPS mapping, planning, land protection/acquisition
 5. **Training (Train)** - construction, maintenance, safety, sawyer, etc.)
- **Public Land** (with a drop down menu listing various State Forests, Parks, etc.)
- **Hours for Public Land** - to include that portion of the total hours entered above that were spent on various public lands
- **Comments** - to briefly describe work accomplished, problems and proposed future projects; and to **request mileage funds** and **permanent facilities funds** for miscellaneous trail maintenance supplies.
NOTE: The mileage funds that may be requested by sponsoring individuals, clubs, and organizations is now \$5.00 per mile.

Important to Note: Group projects such as those performed by FLTC-organized work parties and Alley-Cat crews will be reported by the VP of Crews & Construction or the Project Manager. Individual workers should not report these hours. Make sure that your hours reported to the Project Manager include your travel time, preparation, Etc., in addition to active work at the project site.



- Stewards or adopters working for a Trail Club or Affiliate organization should not use this form. Their hours should be reported by the Trail Club Chairs.
- The Public Land Hours in the lower section of the form are part of the total hours submitted in the first section of the form. They are **not** additional hours. (See the example below; notice that 148.5 of the 633 total hours reported in green were worked on public land reported in blue. One half of the total FLT System-wide hours reported should be reported in Public Land hours since approximately half of the miles in the FLTC system are in public lands.)

Name		E-Mail	Organization		
TYP	ROLE	MAP/LAND	WORK	ADMIN	INTERP
Map	Club Chair	Foothills TC - M01/CT1-M04 (NCT)	229.5	64.5	
Map	Club Chair	Foothills TC - CT4-CT12 (Non-NCT)	74	21.5	
Map	Other	FLT System-wide (All maps)		40.5	
Map	Alley-Cat	M04	188	15	
Pub		FLT System-Wide (see note above)	20		
Pub		M1 Allegany State Park	51		
Pub		M2 Bucktooth State Forest	25.5		
Pub		M3 Rock City State Forest	22.5		
Pub		M3 McCarty Hill State Forest	6		
Pub		M4 Boyce Hill State Forest	23.5		
			Total hours = 633		
			148.5 of the 633 hours were on Public Land		
Don't forget driving time!					
Comment					
Alley-Cat hours reported above are in addition to Alley-Cat week. Bucktooth S.F.=20 foot puncheon \$190.00 , 20 steps \$130.00 Have OK from Dan Shaffer-D.E.C.					

Trouble with the on-line form?

You can report your hours by US mail or e-mail. Above is an example and there is a form you can use below. Please specify values for your Organization, Position (Role), Maps and Public Lands from the following lists:

Organization

ADK Genesee Valley Chapter
 ADK Onondaga Chapter
 Bullthistle Hikers Club
 Catskill Mountain Club
 Cayuga Trails Club
 Finger Lakes Trail Conference
 Foothills Trail Club
 Springwater Trails
 Triple Cities Hiking Club
 NYNJ Trail Conference

NYSATE Section 6, Hornell
 Boy Scout Troop 61, Corning
 Boy Scout Troop 18,
 Hammondspport
 Boy Scout Troop 4033,
 Warsaw
 Boy Scout Troop 2674,
 Watkins Glen
 Hammondspport Girl Scouts
 Other



Position (Role)

Sponsor
Club Chair
Reg. Coord.
FLT Officer
FLT Board
Alley-Cat
TMT
Other (please specify)

Maps

---- Individual Sponsors (Choose Map)

B1
B2
B3
CH1
CH2
CH3
I1
L1
L2
M01
M04
M05
M06
M07
M08
M09
M10
M11
M12
M13
M14
M18
M19
M20
M26
M27
M28
M29
M30
M31
M32
N33
M34
QC/MF

---- Affiliate Clubs (Choose section)

ADK-Genesee Valley - M09-M10
ADK-Onondaga - M19-M21 (NCT)
ADK-Onondaga - M22 (Non-NCT)
ADK-Onondaga - O1-O2 (NCT)
Bullthistle HC - M22-M24
Cayuga TC - M15-M18
Foothills TC - M01/CT1-M04 (NCT)
Foothills TC - CT4-CT12 (Non-NCT)
Springwater Trails - B1
NYNJTC - M32-M33
NYSATE Section 6 - M08-M09
Triple Cities HC: - M24-M26

---- Regional Coords. (Choose region)

Bristol Hills - B1-B3
Crystal Hills - CH1-CH3
Genesee West - M01-M06, CT1-12
Genesee East - M07-M11, [L1-L2](#)
Genesee East - L1-L2
Watkins Glen West - M12-M14, QC, MF
Watkins Glen East - M15-M19, I1
Chenango West - M20-M22, O1-O2
Chenango East - M22-M26
Catskill West - M26-M27
Catskill Central and East - M28-M33
---- **FLT Officer/Board/TMT/Other**
FLT System-wide (All maps)

Public Lands

FLT System-Wide (see note above)
M1 Allegany State Park
M2 Elkdale State Forest
M2 Bucktooth State Forest
M3 Rock City State Forest
M3 McCarty Hill State Forest
M4 Boyce Hill State Forest
M4 Bear Creek State Forest
M5 Bush Hill State Forest
M5 Cattaraugus County Forest
M5 Farmersville State Forest

M5-M6 Swift Hill State Forest
M6 Genesee Valley Greenway
M8 Rattlesnake Hill WMA
M9 Slader Creek State Forest
M9 Gas Springs State Forest
M9 Klipnocky State Forest
M9 Bully Hill State Forest
M9 Kanakadea County Park
M10 Burt Hill State Forest
M12 Town of Urbana
M12-M13 Birdseye Hollow State Forest



M13 South Bradford State Forest
M13 Goundry Hill State Forest
M13-M14 Sugar Hill State Forest
M14 Watkins Glen State Park
M15 Clute Park, Watkins Glen
M15-11 Finger Lakes National Forest
M15 Texas Hollow State Forest
M16 Connecticut Hill WMA
M16 Robert Treman State Park
M16 Buttermilk Falls State Park
M17 Danby State Forest
M18 Shindagin Hollow State Forest
M18 Potato Hill State Forest
M18 Robinson Hollow State Forest
M18 Hammond Hill State Forest
M19 Jim Schug Trail, Town Dryden
M19 Kennedy State Forest
M20 Tuller Hill State Forest
M20 Hoxie Gorge Campus Cortland
M20 Hoxie Gorge State Forest
M20 Baker School House State Forest
M20-M21 Taylor Valley State Forest
M21 Cuyler Hill State Forest
M22 Mariposa State Forest
M22 Muller Hill State Forest
M22 Bucks Brook State Forest
M22 Otselic State Forest
M23 Perkins Pond State Forest
M23 Pharsalia WMA
M23 New Michigan State Forest
M24 McDonough State Forest
M24 Bowman Lake State Park
M24 Ludlow Creek State Forest
M25 Basswood State Forest
M25 Wiley Brook State Forest
M27 Beals Pond State Forest
M27 Arctic China State Forest
M27 Oquaga Creek State Park
M27 Steam Mill State Forest
M27 Barbour Brook State Forest
M28 NYC DEP
M29 Bear Spring WMA
M30 Catskills, Delaware WF
M32 Catskills, Balsam L. Mt. WF
M33 Catskills, Big Indian WA
M33 Catskills, Willowemoc WF
M33 Catskills, Slide Mt. WA
M33 Catskills, Slide Mt. WA
B1 Ontario County Park
B1 High Tor WMA
B2 Italy Hill State Forest
B2 Yates County Forest
B3 Urbana State Forest
B3 Pigtail Hollow State Forest
CT5 Erie County Forest
CT7 Hunters Creek Park, Erie Co.
CT8 Darien Lake State Park
CT9 Akron Falls, Village Akron
CT9-CT11 Trail on old RR ROW
CT11 Ellicott Creek Park, Erie Co
CT11 River Walk
CT12 S. Parkway & W. River Pkwy
CT12 Niagara River Trail
CT12 Niagara Reservation
CT12 Beaver Island State Park
CT12 Buckhorn State Park
CH1 South Bradford State Forest
CH1 Meads Creek State Forest
CH1 West Hill State Forest
CH1 Erwin Hollow State Forest
CH2 Erwin WMA
CH2 Pinnacle State Park
CH2 McCarthy Hill State Forest
L1 Al Lorenz Park Livingston Co
L1 Mt. Morris Dam USACOE
L1-L2 Letchworth State Park
O1 Maxon Creek State Forest
O1 Morgan Hill State Forest
O1 Labrador Hollow SUA
O1 Kettlebail State Forest
O1 Heiberg Memorial Forest
O1 Onondaga County Park
O2 Highland Forest County Park
O2 DeRuyter State Forest
O2 Tioughnioga WMA
QCMT Catharine Creek WMA
MFHLT Catharine Valley Trail



2019 Volunteer Hours Census

Name _____

E-Mail _____

Organization _____

Total hours

Position (Role)	Map name	Hours (Including travel time)				
		Trail Work	Administrative	Interpretive	General Resource	Training

Public Land hours

Public Land name	Total hours

Comments